

Preparing Final Manuscripts and Presentations

Final Manuscript

- 1) Prepare your manuscript following the style of the attached Microsoft Word template in A4 format. **The length must absolutely be <6 pages.**
- 2) Convert your manuscript into PDF format. To ensure that the resulting file is compatible with IEEE Xplore specifications, please use the IEEE PDF eXpress site <http://www.pdf-express.org> . The web site is able to convert several source formats into PDF. Alternatively, you can create a PDF file yourself and upload it to check the compatibility. The conference ID for login is 38854X". If you created an account for other conferences in the past, you can reuse it for ICMTS 2017. Please visit <http://www.pdf-express.org/frhelpnologin.asp> for more detailed instructions.
- 3) Print the attached IEEE copyright form, sign appropriately, and scan it into a PDF file. *
- 4) Rename your manuscript to "M_xx_y_yourlastname.pdf", and copyright form to C_xx_y_yourlastname.pdf", where xx and y are the numbers found in the title of the acceptance notice as "PID=xx_y".
- 5) Submit the above files to ICMTS2017-Abstract@insight-outside.fr no later than **January 16th, 2017.**

* If you cannot convert the signed form image into PDF, please use other common image files, such as jpeg and email it.

Oral Presentation

All the papers are assigned 15 minutes for presentation and 5 minutes for discussion. A laptop computer and projector are available for your presentation. Please prepare your slides in PDF or PowerPoint format, rename it to P_xx_y_yourlastname.pdf etc. and send them to the technical chair (hans.tuinhout@nxp.com) by **March 21, 2017**. Bring your presentation on a memory stick for backup.

Please also prepare a short biography of the speaker, rename it to B_xx_yy_yourlastname.txt etc., and send it to the technical chair by March 17, 2017. This will be used for introducing the speaker by the session chairs.

Check List

- Final manuscript (IEEE Xplore compatible) by January 16th
- IEEE Copyright Form by January 16th
- Short speaker's biography by March 17th
- Presentation PDF or PowerPoint by March 21th